

**Academic Policies and Procedures Committee
PROPOSAL FORM -- Part A**

<p>___ ADD</p> <p>___ DELETE</p> <p>___ CHANGE</p>	<p>Department/Program Proposal # _____</p> <p>Proposed Effective Date (semester/year) _____</p>
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College/School: _____ Dean: _____

Department/Program: _____ Dept. Chair/Prog. Dir: _____

1. Briefly describe the action(s) requested:

2. Rationale for this request:

3. Required catalog copy and attachments:
a. CURRENT and PROPOSED undergraduate or graduate catalog copy
CURRENT:

PROPOSED:

b. SYLLABI are required when adding or making significant changes to courses.
c. CHECKSHEETS are required for undergraduate degree changes; and PROGRAM OF STUDY FORMS or GRADUATE CATALOG COPY are required for graduate degree changes.

AP&P PROPOSAL FORM -- Part A (continued)

4. List the committees, councils, and other groups that have considered this proposal; the action taken; and the date that action was taken.

Area	Action			Date of Action
	approved	not approved	not applicable	
Department/Program Curriculum Committee				
Department/Program Faculty				
College Council(s)				
General Education Council				
Teacher Education Council				
Graduate Council				
Other Committees/Councils (e.g., Honors, etc.)				
Academic Policies & Procedures Committee				

5. Have the Registrar's Office and all appropriate department chairs/program directors been consulted in the development of this proposal? yes__ no__ *If yes, list the date(s) and person(s) contacted and their response(s):*
6. a. Are there any existing programs or courses that will be curtailed or discontinued as a result of the proposed new program or course? yes__ no__ n/a__ *(If yes, list those courses or programs:)*
- b. Are there courses from other departments that may cover or partially cover the subject matter of the proposed new course? yes__ no__ n/a__ *(If yes, list course numbers and titles:)*
- c. Is this a cross-listed course in another department? yes__ no__ n/a__ *(If yes, list the cross-listed courses:)*
- d. Is this a dual-listed course? yes__ no__ n/a__ *(If requesting a new dual-listing, attach undergraduate and graduate syllabi)*
- e. Is this a General Education course? yes__ no__ n/a__ *(If requesting new general education credit, attach a syllabus and submit Part C of the AP&P proposal form to the Office of General Education)*
- f. Is this a Core Curriculum/Special Designator course? yes__ no__ n/a__ *(If requesting new core/designator credit for continuing students in the old core curriculum, either include here or attach appropriate rationale and justification)*

Attachment to AP&P Part A Form
Proposed Revisions to the General Education Governance Structure

1. Eliminate the Aesthetic, Historical and Social, and Local to Global Perspective Faculty Coordinating Committees
2. Form new Faculty Coordinating Committee for the Integrative Learning Experience with a minimum of five members
3. Form new Faculty Coordinating Committee for the Liberal Studies Experience with a minimum of five members
4. Form new Faculty Coordinating Committee for the Social Science Designation with a minimum of three members
5. Change committee makeup for the Fine Arts, Historical Studies, and Literary Studies designation Faculty Coordinating Committees from “three members” to “a minimum of three members”
6. Change committee makeup for the Science Inquiry Faculty Coordinating Committee from “five members” to “ a minimum of five members”
7. Change committee makeup for Quantitative Literacy and Wellness Literacy from “three members” to “a minimum of three members”
8. Strive for committee makeup so that each FCC includes members whose home colleges have courses in the component, with college representation being as proportional as possible
9. Allow the dean of each college or school the option to appoint one at-large member from that college to the voting membership of General Education Council
10. Reiterate the existing policy that a Faculty Coordinating Committee may not have a majority of members from one department.