The General Education Council met at its regularly scheduled monthly meeting on October 25, 2019 at 3:00 pm in Room 244, Anne Belk Hall.

**Voting Members Present:** Sarah Arrington, Herb Brown, Carolyn Edy, Jamie Griffin, Rick Klima, Vicky Klima, Melissa Lesbines, Susan Lutz, Damiana Pyles, Sherry Alusow Hart, Kelly Rhodes, Ted Zerucha

**Non-Voting Members Present:** Eric Berry, Kristin Hyle, Sheryl Mohn (scribe), Sarah Zurhellen

**Guests:** Students in Intro to Journalism class to observe

**Voting Members Absent:** Ed Behrend-Martinez, Rob Brown, Rodney Duke, Destiney Houghtalen, Jasmine Mathis Olvera, Abhi Ramalingam

Ted Zerucha, Chair, called the meeting to order at 3:05 when quorum was met. He informed members that students in an Introduction to Journalism class are joining us to observe for an assignment. Their request to record the meeting was approved by the members.

**Action Item:**

**VOTE 1:** GEC Minutes of September 27, 2019 – motion made and seconded.

- YES: 11
- NO: 0
- ABSTAIN: 0

Minutes approved as written.

**Discussion Items:**

1. **Update on Course Renewal Process** – Ted Zerucha recapped where we are to date. As agreed to at last meeting, Ted has talked with IRAP and Academic Affairs and it was agreed upon that this process will be delayed until Fall 2020, which will give time to get the form finalized and communicate with the departments that were in Cohort 1 who did not submit their renewals. These will be completed first. Ted will clean up the list and verify which departments have and have not submitted.

2. **Update on Assessment Rubric for Gen Ed Goal 3 – Making Local to Global Connections:** Vicky Klima is chairing this sub-committee and presented the rubric and definitions the committee has created to date. As discussed at the last GEC meeting following Laura England’s presentation to the Council on behalf of the Sustainability Council, Laura worked with the committee and is creating some of the definitions and has been very helpful. Hopefully, work can be completed and the rubric will be ready to be voted on at the November GEC meeting.

Rick Klima announced that First Year Seminar has been awarded an assessment grant from IRAP to assess the UCO 1200 course, so we will need faculty to assess artifacts. This process will entail one full day of work over the summer -- $500 per reviewer. Prior to the review day, the rubric needs to looked at to be sure it’s in line and ready to be used. Anyone interested in being a reviewer, please contact Rick (klimare).

There being no further business to discuss, the meeting was adjourned at 3:20 pm.

Submitted by Sheryl M. Mohn (scribe)