The General Education Council met at its regularly scheduled monthly meeting on February 15, 2019 at 3:00 pm in Room 244, Anne Belk Hall.

**Voting Members Present:** Ed Behrend-Martinez, Rob Brown, Jeremy Doblin, Mike Helms, Emily Hogan, Vicky Klima, Kelly Rhodes, Alexander Schwab, Joshua White, Ted Zerucha (Chair)

**Non-Voting Members Present:** Eric Berry, Sheryl Mohn, Lynne Waugh

**Guests:** Julie Karaus, Sarah Zurhellen

**Voting Members Absent:** German Campos-Munoz, Carolyn Edy, Martha McCaughey, Derek Mohr, Georgia Rhoades

The meeting was called to order at 3:00 pm when a quorum was reached. The following actions were taken:

**VOTE 1:** January 25, 2019 Minutes - Approved as written.

Yes: 9  No: 0  Abstain: 0

**VOTE 2:**

- Writing in the Discipline (DELETE)
  
  TEC 3748, Building Science – *effective Fall 2019 per AP&P*

  Yes: 9  No: 0  Abstain: 0  Deletion approved.

**FIO ITEMS – effective Fall 2019**

- **GRA 3622,** Graphic Communications Seminar (Writing in the Discipline), change course prefix to **GCM 3622**

- **GRA 4900,** Graphic Communications Internship II (Senior Capstone), change course prefix to **GCM 4900**

**DISCUSSION ITEMS**

Final assessmentrubric: Ted Zerucha discussed the final edits to the assessment rubric (posted in advance to the ASuLearn site). Feedback from the last GEC meeting was incorporated into the document, which was approved at last meeting with these changes. Faculty who participated in assessment have been sent the rebric by IRAP and are in the process of submitting artifacts which will be assessed during the Assessment Summit. The Summit date has been set – May 21-22. A $500 stipend will be paid – hoping to have ten faculty participate - Ted will be emailing GEC members to see if any members are interested.
Update on course renewal and proposal forms: Vicky Klima updated members on the progress. Looking at assessment at the program level led to improvements to Part D (latest draft posted in advance to AsULearn site). #3 replaces the assessment block; would be helpful to list or link components, outcomes, goals on the form; make #5 a list with check boxes. The goal is to have the revised form ready to distribute this summer. Ted Zerucha reported he is meeting with chairs and deans to keep them updated.

There being no further business, the meeting was adjourned at 3:25 pm.