General Education Council  
Minutes  
October 30, 2020  

Non-Voting Members Present: Eric Berry, Sheryl Mohn, Lynne Waugh, Sarah Zurhellen  
Guests Present: Carla Penders  
Voting Members Absent: Brent James  
The General Education Council met for its regularly scheduled meeting on September 25, 2020 via Zoom. Ted Zerucha called the meeting to order at 3:00 pm when a quorum was reached.

**VOTE 1:** Approval of September 25, 2020 minutes  
Yes: 13  
No: 0  
Abstain: 0  
Minutes approved as written.

Dr. Zerucha updated the Council on the Gen Ed listening sessions. The original goal of completing all the sessions this semester won’t be achieved. The General Education Listening Task Force has been meeting and would rather do this process right rather than fast. The preliminary survey is finished and the first session will be held before Thanksgiving.  

Dr. Vicky Klima took members through the design of the Qualtrics Course Renewal form.

**VOTE 2:** Approval of Qualtrics Course Renewal form  
Yes: 14  
No: 0  
Abstain: 0  
Motion carried. Form approved.

The plan to get this process back on track is members of Cohort 1 that did not submit their materials originally in 2017 (we’ll be labeling this group Cohort 0) will be contacted and reviewed first. There are 53 courses in Cohort 0. FCCs will need to review/approve these and bring them to GEC for a vote by the April 2021 meeting. WAC Committee will have the largest number of courses to review – at-large Council members will assist them. Cohort 2 courses will be up for renewal in 2021-22, Cohort 3 in 2022-23, Cohort 4 in 2023-24 with the cycle beginning again with Cohort 1 in 2024-25.  

There was a consensus among voting members to approve this timeline. The GEARs team will create a check sheet for FCCs to use. It was suggested that informational Zoom sessions or online examples be made available to help those working on their renewals.

**FIO Item – effective Fall 2021**  
PHY 1810, Light and Color (DELETE SCI Physics of Self Expression)

There being no further business, the meeting was adjourned at 3:45 pm. Ted reminded members that the next meeting will be on December 4, 2020.

Submitted by,  
Sheryl M. Mohn, Scribe